

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
7 JULY 2021  
7:30 P.M.  
PUBLIC HEARINGS  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster is holding a public hearing at 7:30 PM, on July 7, 2021, followed by a public hearing at 7:31 PM or soon thereafter, with a regular meeting to follow at 7:32 PM or soon thereafter, at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault  
Village Police Chief:  
Village Engineer: Todd Atkinson  
Village Counsel: Gregory Folchetti  
Clerk & Treasurer: Michelle Chiudina  
Deputy Clerk-Treasurer: Donna Milazzo

Absent:

John Del Gardo  
Jennifer Herodes

Pledge to flag.

Notion of Exits

**Public Hearing – Local Law 3 of 2021: Prohibition of Sale of Marijuana**

Mayor Schoenig motions to open the public hearing for Local Law #3 of 2021, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.

This local law intention is to request that the NYS Office of Cannabis Management and/or the NYS Cannabis Control Board prohibit the issuance or establishment of cannabis retail dispensary licenses and on-site consumption licenses within the jurisdiction of the Village of Brewster.

No Public Comment.

Mayor Schoenig motions to close the public hearing for Local Law #3 of 2021, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

**Public Hearing – Local Law 4 of 2021: Parking on Casino Street**

Mayor Schoenig motions to open the public hearing for Local Law #4 of 2021, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.

PLEASE TAKE NOTICE, that the Board of Trustees of the Village of Brewster will hold a Public Hearing on the prohibition of parking on the North Side of Casino Street for the entirety of the street.

No Public Comment.

Mayor Schoenig motions to close the public hearing for Local Law #4 of 2021, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.

1. Monthly Reports

- 1.1. Engineer's Reports for June, 2021. Village Engineer, Mr. Todd Atkinson, of Folchetti and Associates, delivers the Engineer's Report for June, 2021. Mr. Atkinson notes the proposal from GenTech to repair a few hoses at the Carmel Avenue Pump Station. Deputy Mayor Piccini motions to approve proposal from Gentech for \$1,413.85, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0. Mr. Atkinson explains the 106 Oak Street sewer issue, and after discussing the issue with VRI, the issue on the lateral, which is the property owner's responsibility. Mr. Atkinson informs the

Board of the status of the ongoing projects in the Village, including 28 Eastview Avenue and the BOS land development. Mr. Atkinson also informs the Board that the Carmel Avenue Bridge will be done by mid-August, and there will be a disruption of water services on or around July 19<sup>th</sup> to finalize the water connection. Mayor Schoenig asks about the letter that the Board discussed at the first meeting in June and Mr. Atkinson says that he was mistaken in the design and Deputy Mayor Piccini recalls the design showed during the traffic patterns. Mr. Atkinson clarifies that this was for example purposes and says that he has sent a FOIL request for the SEQRA documentation to ensure that the plans are the same as to what is being built. Mayor Schoenig motions to approve the Engineer's Report for June, 2021, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

- 1.2. DPW Report. DPW Superintendent, Mr. Domenic Consentino delivers the DPW Report. Superintendent Consentino confirms that he can put up the signs for Casino Street so long as the Local Law #4 passes and Counsel Folchetti confirms this. Superintendent Consentino states that the Village treated 4,457,000 gallons of drinking water, which averages to about 148,000 gallons per day. Superintendent Consentino informs the Board that the 2012 Dump Truck is now on auction website, and is currently half way to the price he expected to sell at. He also informs the Board that he received one quote for cutting the grass at Garden Street School and is still waiting for more. Trustee Boissonnault states that he will also be receiving a quote and he will report that to the Board. Superintendent Consentino states that he is getting a quote for the redevelopment of a well that was not done in the last few years. Trustee Bryde thanks Superintendent Consentino for bringing the flowers down and putting them back up. Superintendent Consentino notes that NYSEG hired a private contractor, who is starting to change out the pole lights for new LEDs. Clerk Chiudina confirms that all of the lights in the Village will be changed to LEDs which will save the Village a lot of money in the long run. Deputy Mayor Piccini mentions double poles on Eastview Avenue, and Superintendent Consentino states that NYSEG has to wait until all of the other services move their wires over to the new poles before those old poles can be taken out. Trustee Boissonnault notes the grass growing through the cracks on the sidewalks, and Superintendent Consentino assures the Board that someone will take care of it next week. Mayor Schoenig motions to approve the DPW, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.
- 1.3. Zoning Board Report for May, 2021. No Report Submitted - Tabled.
- 1.4. Planning Board Reports for June, 2021. Planning Board Chairman, Mr. Richard Lowell, emailed Clerk Chiudina stating that the Planning Board had no activity for June, 2021.
2. Financial Report. Clerk Chiudina delivers the financial report and states that there are no alarming concerns on the Revenue Expense Report as we have only had one month in this new fiscal year. She informs the Board that she has submitted the paperwork to receive the Stimulus Money from the Federal Government and is waiting to hear back on when the Village will receive that money. Clerk Chiudina also informs the Board that the money for the new police vehicle that was supposed to be awarded to the Village in the Spring 2020 has not been received as of yet, but will provide more information as it is received. She notes that the insert for the Water Bills explains that anyone who was in a financial hardship and could not pay their water bill, may do so through a payment plan, similar to the one that the Village has put together in the past. Clerk Chiudina has only heard from two residents regarding their financial hardships and possibly going into a repayment plan. Mayor Schoenig asks Clerk Chiudina if she is noticing an issue with residents paying their taxes and Clerk Chiudina notes that there is no significant change in those who paid taxes last year to this year. Mayor Schoenig motions to accept the Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.
3. Allowance to Proceed with Site Plan – Resolution 070721-1. Mayor Schoenig motions to approve Resolution 070721-1, Trustee Gaspar 2<sup>nd</sup>, Counsel Folchetti states this Resolution allows the developer to move forward with site plan applications to get the review process started, in regards to the 28 properties in Phase 1 of the Urban Renewal Plan. He explains that the Planning Board needs site plan approval but will not finalize anything until all the properties are acquired and the developer can break out the project in sections if they choose to. He continues explaining that the Planning Board is lead agency on the project and the Board of Trustees will have a liaison to go to those Planning Board meetings. Mayor Schoenig states that the Board of Trustees should be included on what will be proposed and there will be work sessions to discuss the project once there are more concrete plans. The Board votes all in favor 5 to 0.
4. Local Law #3 of 2021: Restrictions on Marijuana in the Village of Brewster – Resolution 070721-2. Mayor Schoenig motions to approve Resolution 070721-2, with an amendment stating that this is a Type 2 SEQRA action, Trustee Gaspar 2<sup>nd</sup>. Mayor Schoenig explains that this will prohibit the sale and consumption of marijuana in the Village of Brewster until such time that the Board decides to allow the sale and consumption. The Board votes all in favor 5 to 0.
5. Local Law #4 of 2021: Parking Restrictions on Casino Street – Resolution 070721-3. Mayor Schoenig motions to approve Resolution 070721-3, with an amendment stating that this is a Type 2 SEQRA action, Trustee Boissonnault 2<sup>nd</sup>. Mayor

Schoenig explains that this Resolution will prohibit parking on the North Side of Casino Street, which was discussed with the residents living on that street in a previous meeting. He notes that the corners will be painted and signs will go up as soon as possible. Deputy Mayor Piccini mentions that the fines are already in place under the Vehicle and Traffic Code. The Board votes all in favor 5 to 0.

6. Garden Street School Lawn Maintenance – Resolution 070721-4. Mayor Schoenig motions to approve Resolution 070721-4, Deputy Mayor Piccini 2<sup>nd</sup>. Mayor Schoenig states that this Resolution allows the Village to hire a private contractor to cut the grass at 20-22 Garden Street, to ensure the safety of the properties in the area and that bill will be sent to the property owner. Counsel Folchetti clarifies that if the property owner does not pay the bill, the total amount due will be relieved onto the taxes. Mayor Schoenig informs the Board that the Village is currently working on getting more quotes to find a company to cut the grass and then haul the clippings away. The Board votes all in favor 5 to 0.
7. Proposal for Engineering Design Services for URP – Resolution 070721-5. Mayor Schoenig motions to approve Resolution 070721-5, Deputy Mayor Piccini 2<sup>nd</sup>. Counsel Folchetti discusses the Conveyance Agreement between the Village of Brewster, the County of Putnam and the City of New York. He explains that a plan for the properties that were transferred to the Village needs to be submitted for review by November 4, 2021. Mayor Schoenig motions that the costs for this submittal will be covered by the developer. The Board votes all in favor 5 to 0.
8. Letter of Support – Town of Somers. Mayor Schoenig explains that this letter of support is for a Jet Vacuum Truck and this letter will help with the MS4 requirements. Mayor Schoenig motions to submit the letter to the Town of Somers, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.
9. Letter of Support, CFA Grant - Town of Southeast Cultural Arts Coalition. Clerk Chiudina mentions that the Board had sent a letter of support two years ago when the Coalition applied for this grant. Mayor Schoenig motions to submit the letter of support to the Town of Southeast Cultural Arts Coalition, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.
10. Minutes for Approval, June 16, 2021. Trustee Bryde motions to approve the Minutes from the June 16, 2021 Meeting, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.

11. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order.

11.1. A - GENERAL FUND	\$66,755.90
11.2. C - REFUSE & GARBAGE	20,596.46
11.3. F - WATER FUND	6,750.00
11.4. G - SEWER FUND	56,685.31

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Total Vouchers Payable	\$150,787.67
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Mayor Schoenig motions to approve the Vouchers Payable, as written, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.

12. Other Business.

- 12.1. Deputy Mayor Piccini notes the condition of sidewalks and asks that the Code Enforcement Office give out notice to remedies to those property owners. Trustee Boissonnault asks if Deputy Mayor Piccini means clean up or repair and Deputy Mayor Piccini clarifies that both need to be done throughout the Village. Trustee Gaspar notes that there are specifications for the sidewalks, which Superintendent Consentino states is provided by the Code Enforcement Officer, or possibly Folchetti & Associates Engineering Office. Deputy Mayor Piccini asks if the weed growth between the street and the curb is the Village's responsibility to clean up or the property owners. Superintendent Consentino will ensure that someone goes through and cleans up the streets and also mentions that the catch basins have been cleaned by the Town of Southeast but is still waiting for a date for a street sweeper to come through. Deputy Mayor Piccini requests that the public be informed when the street sweeper will be coming through to move cars off of the street for that day. Deputy Mayor Piccini discusses the double poles issues but notes that the Village is at the mercy of the utility companies to move the lines over. Mayor Schoenig will talk to NYSEG to have the poles removed.

- 12.2. Trustee Bryde asks what time the Eagle Scout Ceremony on August 1<sup>st</sup> will be. Clerk Chiudina clarifies that the ceremony will be from 10 AM to 1 PM at Wells Park. She states that proclamations will be signed at the next meeting.

- 12.3. Mayor Schoenig notes that the Fire Department did not come to the Board for a parade permit but it is on August 21<sup>st</sup>. Clerk Chiudina will call Gerry Schramek to ensure a parade permit is filed.

13. New Business. – None.

14. Public Comment. – None.

15. Mayor Schoenig motions to adjourn the regular meeting, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.





GENTECH LTD  
3017 US RT 9W  
NEW WINDSOR NY 12553  
Phone: 845-568-0500  
Fax: 845-568-3073

## QUOTE

DATE

6/22/2021

QUOTE

0000077118

CUST #

0004984

### QUOTE TO:

VRI ENVIRONMENTAL SERVICES INC.  
1847 ROUTE 55  
LAGRANGEVILLE NY 12540

### SHIP TO:

VILLAGE OF BREWSTER-CARMEL AVENUE  
PUMP STATION  
2645 CARMEL AVENUE  
BREWSTER NY 10509

P.O. NUMBER		TERMS	SALES PERSON	
		CONTRACT		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
		AS PER OUR WORK ORDER: WE ARE PLEASED TO QUOTE THE FOLLOWING:		
2.00	27	BATTERY & PROPER DISPOSAL FEE	168.95	337.90
6.00	5/8 HOSE	HEATER HOSE 5/8	6.50	39.00
4.00	#10	CLAMPS	4.50	18.00
1.00	0E2544	HOSE RADIATOR INLET 3.9L	62.33	62.33
1.00	0E2545A	SHORT HOSE, RAD OUTLET	63.19	63.19
1.00	0E2545B	HOSE RADIATOR OUTLET	70.40	70.40
1.00	080723B-	HOSE TEE DUAL NIPPLE 5/8& 1	222.11	222.11
8.00	0J5166A	GENERAC BRANDED 50/50 PRE MIX COOLANT	16.99	135.92
4.00		LABOR TECH	110.00	440.00
1.00	SHIP	SHIPPING AND HANDLING- EXPEDITING OPTIONS MAY BE AVAILABLE BY REQUEST. CUSTOMER TO INQUIRE. PRICE IS ONLY ESTIMATE ACTUAL PRICE TO BE DETERMINED AT TIME OF BILLING.	25.00	25.00
1.00	DIAG	AFTER REPAIR IS COMPLETED TECH WILL TEST UNIT AND RUN DIAGNOSIS ON UNIT IF ADDITIONAL REPAIRS ARE NEEDED A SECOND QUOTE WILL BE SENT. THANK YOU FOR YOUR TIME AND CONSIDERATION. IF YOU WOULD LIKE TO ACCEPT, PLEASE SIGN AND FAX THIS FORM BACK TO US AT (845) 568-3073 OR EMAIL TO PARTS@GENTECHLTD.COM		
		TOTAL		\$1,413.85

APPROVAL SIGNATURE

*Kevin Lyons*

6/23/21

**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1.     <u>GENERAL INFORMATION</u></b>		
Report No:     6 of 2021	Date:   7/7/2021	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2.     <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :</b>	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>•     Maintain monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>•     Perform dry weather inspections on Village outfalls.</li> <li>•     Respond to comments, if any, on the MS4 Annual Report.</li> </ul>

## VILLAGE OF BREWSTER MONTHLY PROGRESS REPORT

1. <u>GENERAL INFORMATION</u>		
Report No: 6 of 2021	Date: 7/7/2021	Contract No:
Facility Name: <b>VOB / PLANNING BOARD REVIEW AND CONSULTATION</b>		

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> <li>Four projects were reviewed in May.</li> </ul>
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>530 N. Main Street - 3 hrs.</li> </ul>
	<ul style="list-style-type: none"> <li>28 Eastview Avenue - 10.5 hrs.</li> </ul>
	<ul style="list-style-type: none"> <li>79 Main Street - 1.0 hr.</li> </ul>
	<ul style="list-style-type: none"> <li>V&amp;R Route 22 LLC - 1.5 hrs.</li> </ul>
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>Continue plan review and meetings for B.O.S. Land Development</li> </ul>
	<ul style="list-style-type: none"> <li>Perform site inspection at 538 North Main Street, when needed</li> </ul>
	<ul style="list-style-type: none"> <li>530 North Main Street, Ongoing Inspections</li> </ul>
	<ul style="list-style-type: none"> <li>Perform site inspection at 79 Main Street, when needed</li> </ul>
	<ul style="list-style-type: none"> <li>Perform site inspection at 85 Main Street, when needed</li> </ul>